



BSB60120

Advanced Diploma of Business

CRICOS Course Code
103685J

Study Methods
13.5 hrs face to face in campus + 6.5 hrs online (per week)

Duration
78 Weeks (54 Weeks Study)

Course Requirements

- Year 12 (HSC); or other relevant qualification/s; or experience in a business environment;
- Academic IELTS 5.5 overall, no less than 5.0 in each band, or upper intermediate, or EAP from approved ELICOS/ESL centre or evidence of completing a VET course at Certificate IV or above level in Australia.
- At least 17 years or above
- For Packaging courses, student cannot progress to the higher qualification unless the student has successfully completed lower qualification

Career Opportunities

- Senior Administrator
- Senior Executive
- Marketing Manager
- Business Consultant
- Business Development Manager
- Small Business Owner/Manager

Unit of Competence

Core Units	
BSBCRT611	Apply critical thinking for complex problem solving
BSBFIN601	Manage organisational finances
BSBOPS601	Develop and implement business plans
BSBSUS601	Lead corporate social responsibility
BSBTEC601	Review organisational digital strategy

Elective Units	
BSBLDR601	Lead and manage organisational change
BSBWH521	Ensure a safe workplace for a work area
BSBXDB501	Support staff members with disability in the workplace
BSBPEF501	Manage personal and professional development
BSBSUS511	Develop workplace policies and procedures for sustainability